



## July 2025 Newsletter



Hello {{ contact.NAME }},

With Canada Day and the Fourth of July celebrations in the rearview mirror, it finally feels like summer has arrived. As BBQs sizzle and summer days roll in, it's a great time to reflect on the past six months—and share what's heating up at BoardSpace.

We're excited to mark a major milestone: the end of development on Version 3 and the start of an exciting new journey with Version 4. Technology never stands still. Updating to a new version brings opportunities to improve and enhance our product.

Over the past few months, we've launched several new features—the Library, Digital Board Packages, Multi-Factor Authentication, document linking, and a range of design enhancements. But we're not stopping there.

### Feature Spotlight

#### The Library

Need a more centralized way to manage documents? The Library is for you.

It brings together files from all your boards and committees into one shared hub with a consistent tagging system. Perfect for organizations that want everything in one place—while still allowing individual spaces (like HR) to opt out of the library.

If you need to keep some documents out of the Library, add the Internal tag. For example, a draft policy could be kept "internal" to a specific committee until it is ready to be shared.

### [More about the Library](#)

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## **Get Board Packages into Everyone's Inbox**

Need to send meeting materials to someone who hasn't logged in? Now you can.

Board Packages bundle the agenda, draft minutes, and attached documents into a single secure link—delivered by email. No login needed.

### [Board Packages Made Easy](#)

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## **Extra Security with Multi-factor Authentication**

BoardSpace now supports Multi-Factor Authentication (MFA). Add an extra layer of protection for your organization's data.

You can enable MFA by visiting your profile and turning on SMS and/or email verification. (Click on the purple circle at the top left.)

## **Looking Ahead: AI Joins the Board Table**

We've temporarily paused feature updates while we overhaul our technology and plan what's next. Spoiler alert: it involves artificial intelligence.

## **Smarter Meeting & Minute Creation**

We're making major improvements to how you create agendas and minutes.

**Save as Draft:** Recording secretaries will be able to save and edit drafts of agendas or minutes over several days (or weeks) before sharing them with the board.

**AI-Powered Minutes:** Choose how to draft—take notes as usual, upload a transcript, or upload an audio recording. AI will generate a draft for review, saving time while keeping control in your hands.

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## Auto Tagging for Documents

Upload a file, and BoardSpace will automatically apply smart, consistent tags—no manual sorting required.

## Centralized People Management

For organizations with more than one space (like boards, committees, or working groups), managing people across each one can be a pain.

We're solving that. Soon, admins will be able to add, edit, and manage people from one centralized space—no more hopping between boards to update contact info or permissions.

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## Say Hello to BoardSpace Bill (the Chatbot).

Our helpful mascot, BoardSpace Bill, will soon be available to answer your questions directly within the app. He's here to make sure you find what you need quickly and get the most out of BoardSpace.

These updates are designed to take the busywork out of board work, so you can spend less time on admin and more time on governance..

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## In Closing

That's all for now! We'll be back soon with more updates on Version 4, new features, and a touch of AI magic.

Until then, enjoy the sunshine—and may your meetings be short and your minutes even shorter.

**Pat Crosscombe**, Founder & CEO BoardSpace,



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